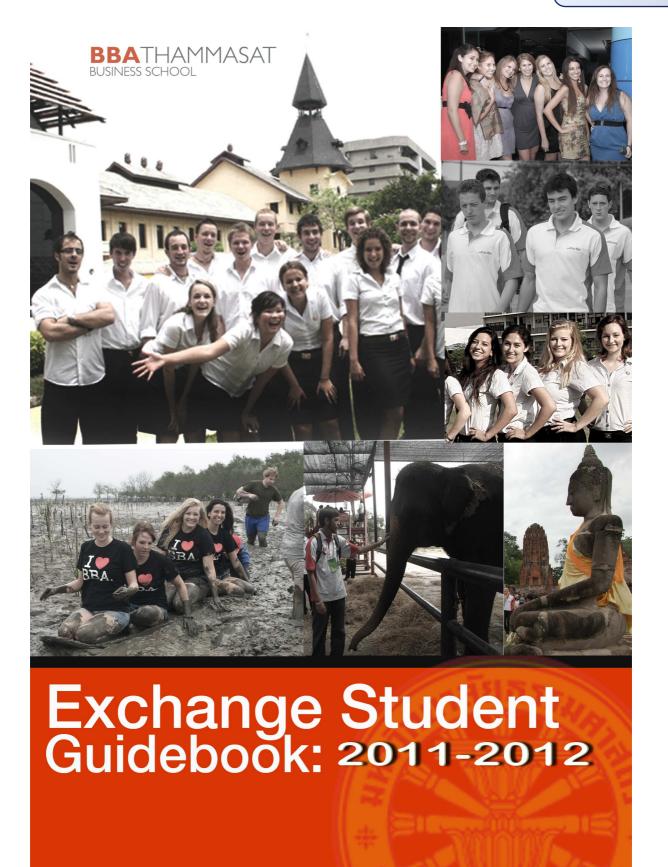
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BBA (International Program)

Thammasat University, Thailand

GENERAL INFORMATION

CONTACT ADDRESS:

BBA International Program
Faculty of Commerce and Accountancy
(a.k.a Thammasat Business School)

- Canta mammadat Badinede

Thammasat University

Prachan Road,

Bangkok 10200 Thailand Tel: 66 2225 2113 ext 20 Fax: 66 2225 2107 ext. 16 E-mail: tu-bba@tu.ac.th

Homepage: www.bba.bus.tu.ac.th
Skype: Thammasat_Business_School

BBA members consist of:

1. Asst. Prof. Dr. Orapan Yolrabil Director

E-mail: orapan@tu.ac.th

2. Assoc. Prof. Dr. Pantisa Pavabutr Associate Director

E-mail: pantisa@tu.ac.th

3. Ms. Sopa Ngamchalermsak Manager

E-mail: sopa@tu.ac.th

4. Mrs. Narisa Klieothong Exchange Coordinator

E-mail: narisa.k@tbs.tu.ac.th, pompam@tu.ac.th

STUDENT CHECKLIST

Things to do BEFORE you arrive

- □ Send a postal mail of the following documents: Exchange Application Form, Course Selection Form, Transcript, Essay, a copy of passport and 4 of 1-inch photos and 2 of 2-inch photos, to the BBA Office by **April 30**th for the first semester or by **October 31**st for the second semester.
 - Exchange application form
 - Course selection form
 - A copy of transcript
 - Statement of Purpose
 - A copy of passport
 - 2 copies of 1-inch recent photos and 2 copies of 2-inch recent photos
- □ Information of your arrival flight schedule via e-mail
- □ Make a confirmation of your housing arrangement
- □ Exchange students need an acceptance letter issued by Thammasat University to apply for a **NON-IMMIGRANT VISA** from the Thai Embassy or Consulate-General in your country. Please be noted that **the non-immigrant visa is valid for only 90 days.**

Things to do WHEN you arrive

- □ Visit the BBA Office on 1st Floor, Faculty of Commerce and Accountancy Building
- □ Meet the BBA staff or "**Mrs. Pam**" at the BBA Office to complete the course registration forms and submit a copy of passport
- □ Check and confirm the registered courses via e-mail
- Check a list of the "BBA buddy"
- □ Purchase the textbooks required for the courses that the exchange students have registered. Textbooks are available at TU Bookstore (opposite of Faculty of Liberal Arts).

Important Note: All course modifications (add, drop, change of sections, withdrawal) must be done officially on the Modification/Cancellation of Registration form and before the deadlines (check calendar).

ACADEMIC CALENDAR 2011/2012

First Semester (August 8 - December 18, 2011)

April 30 Deadline of exchange application submission

July 20 – 22 Advanced Registration

August 4 - 21 Orientation week (Dates are tentative)

August 8 Beginning of First semester

August 10Graduation CeremonyHolidayAugust 12H.M. The Queen's BirthdayHoliday

August 19 Last day of Withdraw W/O Record

August 19 Last day of refund fee request (non-degree students only)

October 2 - 9 Mid-term Examination

October 14 Last Day of Withdraw with "W"

October 23 King Chulalongkorn's Day **Holiday**October 24 Substitution for King Chulalongkorn's Day **Holiday**

November 27 Last Day of Classes

December 5 H.M. The King's Birthday Holiday

December 6 - 18 Final Examination

December 10 Constitution Day Holiday

December 12 Substitution for Constitution Day Holiday

Second Semester (January 9 - May 18, 2012)

October 31, 2011 Deadline of exchange application submission

November 21 – 23, 2011 Advanced Registration

January 4 - 20 Orientation week (Dates are tentative)

January 9 Second Semester Begins

January 20 Last day of Withdraw W/O Record

January 20 Last day of refund fee request (non-degree students only)

March 4 - 11 Mid-term Examination

March 16 Last Day of Withdraw with "W"

April 6 Chakri Day **Holiday**April 13 - 15 Songkran Festival **Holiday**

April 29 Last Day of Classes

May 3 - 18 Final Examination

May 5Coronation DayHolidayMay 7Substitution for Coronation DayHoliday

Important note: It's your responsibility to arrange the travel schedule to arrive in Bangkok at least a few day before each semester commences. Class attendance is strictly required and included in your final grade. Please do not schedule your return flight and traveling until you know the date of your last exam.

ACADEMIC INFORMATION

AREAS OF CONCENTRATIONS:

Majors:	Minors:
	Accounting
Accounting	Finance and Banking
Finance and Banking	Marketing
Marketing	Economics
	Open Electives

- <u>CLASS FORMAT</u>: 1 hour and 30 minute lectures twice per week <u>or</u> 3-hour lecture once a week, Monday - Saturday
- <u>ATTENDANCE</u>: Class attendance is "strictly mandatory." Students are required to achieve a
 minimum of 70% class attendance to be eligible to sit in the final examination. There will be
 no compromise for any non-emergency matters. Personal issues / obligations /
 commitments are definitely NOT taken into account.
- <u>PARTICIPATION</u>: Class participation affects the student's final grade in most courses. Many courses have group projects that require considerable participation.
- <u>REGISTRATION</u>: The students can register for any BBA courses offered as long as they are, under
 your school recognizes course equivalency towards your degree. They may select any courses
 offered by the BBA International Program as long as they meet the pre-requisites required by the
 course. A tentative timetable of courses offered will be forwarded to you directly via e-mail as soon
 as possible.
- <u>GRADING</u>: Final grades are often based on midterm and final exams, projects and class participation. Grading policy is varied by different professors.

Α	B+	В	C+	С	D+	D	F
4.0	3.5	3.0	2.5	2.0	1.5	1.0	0

- <u>CLASS SIZE</u>: Undergraduate classes vary considerably in size. Normally, the class ratio is ranged from 1:15 to 1:60.
- <u>COURSE LOAD</u>: The students take 3-5 courses per semester. Please note that you are required to
 register the minimum of 3 courses with the BBA Program. It is strongly recommended that preregistration via e-mail to secure your seat be completed prior to your arrival.
- <u>EXAMINATIONS</u>: Exam formats vary. Midterm and Final exams are typically held during exam week of each semester.
- <u>ACADEMIC ADVISING</u>: Academic advice is available at the BBA Office. You can make your voice
 heard through either feedback or face-to-face discussion with BBA Director and associate directors.
 Prior appointment should be made in advance.

ACCOMMODATION

Thammasat does not provide on-campus dormitories for exchange students but we suggest a list of private apartments located nearby the campus. We can reserve apartments on your behalf before your arrival. The rate is approximately 5,000 - 10,000 Baht per month and 10,000 - 11,000 Baht for deposit. Each apartment is furnished with a bed, a closet, a desk and a chair, a mirror and a telephone. Towels, pillows and pillowcases, bed sheets and blankets are not included. Rooms are equipped with electrical outlets for radios and televisions, and there is enough room for a small rental refrigerator. The apartments usually charge approximately 300-500 Baht for the rental of a fridge. Below please find the suggested list of the apartments:

Unfurnished Housing:

<u>Apartment</u>	<u>Rate</u>	<u>Deposit</u>	<u>Transportation</u>	<u>Notes</u>
1. Pintip Apartment	4,700 Baht	9,400 Baht	Bus.no.203,30,123,80	Standard size
	6,700 Baht	13,400 Baht	Bus.no.203,30,123,80	Big size

<u>Address</u>: 622/208, 622/219 Somdejpapinkloa Road, Bangkoknoi, Bangkok 10700 Thailand Tel: 66 2434 5362-71, 2434 5413, 2433 6350, 2424 1846, 2424 0405, 2423 0911

Facilities and services

- 24-hour security, 2 elevators, telephone system
- There are mini marts and laundry service in the building.

Service charges for other utilities

- Electricity fee 5 Baht per unit
- Water fee 15 Baht per unit
- Telephone charge 6 Baht per call within the Bangkok area
- Refrigerator rental fee 300 Baht per month

Remarks

Deposit can be only refunded if you move out after 5 months of your stay.

2. Pinkaew Apartment 4,500 Baht	4,500 Baht	Bus.no.203,30,123,80	Small room
4,800 Baht*	4,800 Baht	Bus.no.203,30,123,80	Small room
5,000 Baht	5,000 Baht	Bus.no.203,30,123,80	Big room

<u>Address</u>: 120/5 Soi Thepnakarin Aroonamrin Road, Bangkoknoi, Bangkok 10700 Thailand Tel: 66 2882 3456 (Automatic 30 Lines)

Facilities and Services

- 24-hour security, 2 elevators, telephone system
- There are mini marts and laundry service in the building.

Service charges for other utilities

- Electricity fee 5 Baht per unit
- Water fee 15 Baht per unit
- Telephone charge 5 Baht per 15 minutes (within Bangkok area)
- Rental of refrigerator 300 Baht per month for a small size or 400 Baht per month for a bigger one. 2,000 Baht deposit is required.
- Rental of television 400-450 Baht per month. Deposit 2,000 Baht.
- Rental of sheet, pillow, pillowcase and blankets is 300 Baht per month.

Remarks

Before signing the contract, you have to inform the apartment's manager of the lease period. Deposits will be refunded when you move out.

<u>Apartment</u>	<u>Rate</u>	<u>Deposit</u>	Transportation	<u>Notes</u>
3. M N Residence	5,000 Baht	10,000 Baht	Bus.no.65,53,32	32 sq.m
	10,000 Bal	nt 20,000 Baht	Bus.no.65,53,32	70 sq.m
	10,000 Bal	nt 20,000 Baht	Bus.no.65,53,32	Double room

Address: 80 Soi Samsen 5, Samsen Road, Pranakorn, Bangkok 10200 Thailand

Tel: 66 2628 7800, 66 2281 4581

Fax: 66 2280 0893

E-mail: yinglek25@hotmail.com

Facilities and Services

- 24-hour security, 2 elevators, telephone system, swimming pool, garden
- There are food shops, mini marts, barber and beauty shops and other service facilities in the building.

Service charges for other utilities

- Electricity fee 5 Baht per unit
- Water fee 17 Baht per unit
- Telephone charge 5 Baht per call (within Bangkok area)
- Parking fee 700 Baht per month (lessee only)

<u>Apartment</u>	<u>Rate</u>	Deposit	Transportation	<u>Notes</u>
4. 3J Court	4.000-14.400 Baht	3 months	Bus.no.203.30.123.80	20-112 sa.m

Address: Somdejprapinklao Soi 3, Bangyikhan, Bangprad, Bangkok 10700 Thailand

Tel: 66 2883 3660-3 Fax: 66 2883 3664

E-mail: The3Jcourt@yahoo.com (Ms. Sriprapha)

Facilities and Services

- 24-hour security, elevator, telephone system, swimming pool, garden
- There are food shops, mini marts, barber and beauty shops and other service facilities in the building.

Service charges for other utilities

- Electricity fee 7 Baht per unit
- Water fee 18 Baht per unit
- Telephone charge 4 Baht per 20 minutes (within Bangkok area)
- Hi-speed internet fee 750 Baht per month (256Kb), 900 Baht per month (1 Mb)
- Laundry fee 500 Baht per 55 piece or 30 per 5 kgs.
- Bed sheet and pillowcase are provided

Fully-furnished housing:

<u>Apartment</u>	Rate Deposit	<u>Transportation</u>	<u>Notes</u>
1. Rattanakosin Island Condo	. 7,000-8,000B	Bus no. 30, 203 & Ferry	27-37 sq.m.
	12,000-14,000B	Bus no. 30, 203 & Ferry	37-44 sq.m.
	14,000 B	Bus no. 30, 203 & Ferry	70 sq.m.

Address: 171/38 Pinklao Road, Bangkok-noi, Bangkok 10700 Thailand

Tel. 668 1556 7333, 668 5964 7333(contact Mr. Justin) e-mail: seemejustin@gmail.com

Facilities and Services

- 24-hour security, elevators, telephone system, hi-speed internet
- Restaurant, Spa, Swimming Pool and Gymnasium
- Pick-up services

Remarks

Please visit http://sites.google.com/site/rattanakosincondo/ to find out more information

	<u>Apartment</u>	<u>Rate</u>	<u>Deposit</u>	<u>Transportation</u>	<u>Notes</u>
2.	Juladis River Mansion	13,000*	1 month	Bus. No. 19, 53	City view
		15,000*	1 month	Bus. No. 19, 53	River view
		25,000-35,000	1 month	Bus. No. 19, 53	2 bedrooms

Address: 2 Soi Samsaen 3 (Wat Sam Praya), Samsen Road, Pranakorn, Bangkok 10200

Thailand

Tel: 66 2281 0776 78, 66 2282 8337-40

Fax: 66 2281 5661

Facilities and Services

- 24-hour security, 3 elevators, telephone system

- There are mini marts, laundry, swimming pool, fitness room and other service facilities in the building.

Service charges for other utilities

- Electricity fee 4 Baht per unit
- Water fee 12 Baht per unit
- Telephone charge 5 Baht per minute (within Bangkok area)

Remarks

25,000 – 35,000 is connecting room with a living room and cooking area.

Deposit is refundable if you move out after 3 months.

You can pay by cash (Thai Baht) or visa card.

<u>Apartment</u>	<u>Rate</u>	<u>Deposit</u>	Transportation	<u>Notes</u>
3. East Bank Apartment	18,000* 20,000-25,00	1 month 0*1 month	Bus. 53, 30, Ferry Bus. 53, 30, Ferry	Single room 2-bedrooms
	36,000*	1 month	Bus. 53, 30, Ferry	3-bedrooms

Address: 43 Nakhonchaisri Road, Dusit, Bangkok 10300 Thailand

Tel: 66 2669 1907, 66 1170 1983

Fax: 66 2669 1904

E-mail: eastbank43@hotmail.com (Mr. Suchart)

Facilities and Services

- 24-hour security, 2 elevators, Direct Line
- High-Speed Internet by TRUE
- Laundry service, swimming pool, fitness room and other service facilities in the building

Service charges for other utilities

- Electricity fee 5 Baht per unit
- Water fee 15 Baht per unit

Remarks

- One bedroom, one bathroom
 - 1. 18,000 Baht is located in the east facing-poolside wing a living room
- Two bedrooms, two bathrooms
 - 1. 20,000 Baht is located in the corner units with a living room.
 - 2. 22,000 Baht is located in the east facing-poolside with a living room. It's 80 sqm.
 - 3. 25,000 Baht is located in the west facing with a living room. It's 90 sqm.
- Three bedrooms three Baths plus maid's room/bath
 - 1. 36,000 Baht is located in the top floors and corner units with living room and kitchen. It's 150 sqm.

^{*}You can pay by cash (Thai Baht or US.dollar or traveller's check).

Apartment	<u>Rate</u>	<u>Deposit</u>	<u>Transport</u>	<u>Notes</u>
4. PSB Apartment	14,000 20,000-25,000	2 months	Ferry Ferry	Studio (40 sq.m.) 1-bedroom (50 sq.m)
	30,000-25,000		Ferry	2-bedrooms (70-90sq.m)

Address: 376/3 Watrakang, Arun-Amarin Road, Siriraj, Bangkok-noi Bangkok 10700

Tel: 66 2412 7823, 66 2866 2066 E-mail: <u>psb_reservations@yahoo.com</u>

Facilities and Services

- 24-hour security service
- Mini fitness room
- 21-inch TV in living room with multi-language channels and UBC channels
- Internet connection
- 10 lines automatic telephone
- In each room consist of Refrigerator, King size bed, Air-conditioner,
 Telephone, TV, Water Heater, Safety Box, Sofa, Bathtub/Shower bath
- Laundry service, swimming pool, fitness room and other services in the building.

Service charges for other utilities

- Electricity fee 6 Baht per unit
- Water fee 18 Baht per unit
- Telephone 5 Baht for Bangkok area

Remarks

- Payment must be paid in cash (Thai Baht) only
- Late payment will be charge 100 baht per day
- In the case that the deposit shall not be return to the lessee, if the lessee leaves the apartment prior to the date of termination or not occupy on the date

	<u>Apartment</u>	<u>Rate</u>	<u>Deposit</u>	<u>Transport</u>	<u>Notes</u>
5.	Amarin Mansion	6,500-9,500	3 months	Ferry	-

Address: 49/2 Soi Arun Amarin 39 Arun Amarin Road, Bangkoknoi Bangkok 10700

Tel: 66 2882 4848

E-mail: amarinmansion@gmail.com

Facilities and Services

- 24-hour security service
- Free TV & Cable TV
- Wireless-lan 2Mb
- Laundry service and other services in the building.

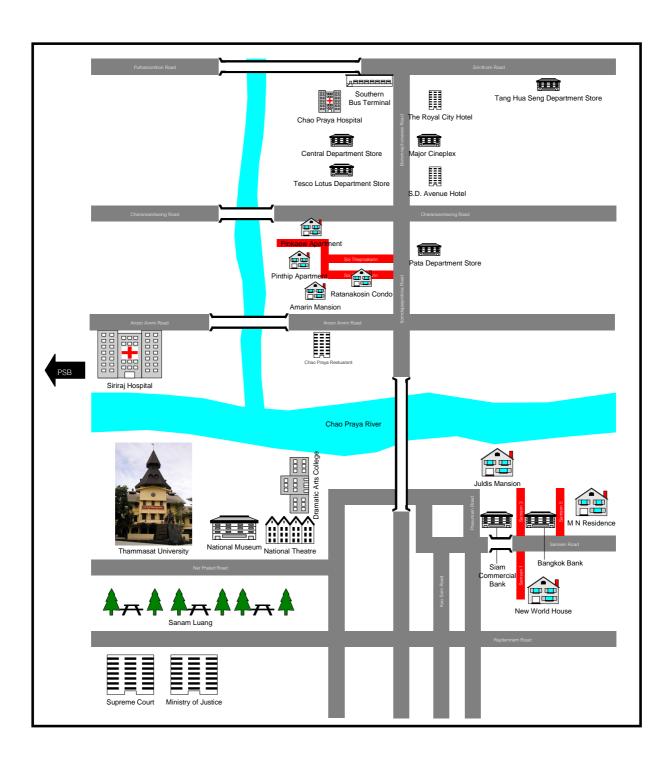
TEMPORARY ACCOMMODATIONS

If you arrive at night, and cannot check into the apartment, you can find temporary accommodations close to campus from in the suggested list of hotels below:

Name	Туре	Price	contact
Sathita Apartment	Single	600	Tel:66 2434 4104
S.D Avenue Hotel*	Superior	1,000	
Royal City Hotel*	Single	1,250	
	Twin	1,500	
Royal River Hotel*	Single	1,250	
	Twin	1,500	
New World Lodge*	Single	900	
	Twin	1,050	
Viengtai Hotel*	Single	1,300	
Royal Hotel*	Single	1,000	
	Twin	1,200	
Hotel De'Moc	Single	950	Tel:66 22822831
	Twin	1,250	

Remark Subject to change rates per night.

^{*} Rate and booking operated by www.sawasdee.com



HEALTH SERVICES

HEALTH CARE

The Health Service Center, located on the ground floor of Student activities Building, provides basic outpatient medical and dental cares for students on a free-of-charge basis. Students are encouraged to take advantage of such service on campus.

ACCIDENTAL INSURANCE

Please request insurance information from the BBA staff.

APPROXIMATE LIVING COSTS: At the exchange rate 32 Baht per 1 USD (May 2008) **Academic-related expenses**

BOOKS AND CLASS READING MATERIALS: approximately 4,000 Baht per semester.

Other expenses

- FOOD: approximately 9,000 Baht per month.
- LOCAL TRANSPORTATION: approximately 2,000 Baht per semester.
- PERSONAL EXPENSES: approximately 15,000 Baht per month (Excluded traveling expenses).

DRESSCODE

All BBA students take pride in their unique uniforms, so do our former foreign exchange students. They are required to wear uniforms to the University for class and activity. All University service centers and BBA Office **STRICTLY REQUIRE** the students to wear uniform for any services to be provided. **The exchange students are also required to follow the dress code regulation.** The uniform guideline is as follows:

♦ Female :

- 1. White-short sleeves shirt
- 2. Black skirt
- 3. Thammasat uniform belt
- 4. Thammasat pins & buttons
- 5. Black shoes



♦ Male:

- 1. White shirt (short or long sleeves)
- 2. Black trousers
- 3. Thammasat uniform belt
- 4. Black shoes



All TU official uniforms and accessories are available at Thammasat Bookstore.

BBA STUDENT SERVICES

The BBA Office provides assistance to exchange students prior to their arrival in Bangkok and throughout the time of stay while they are on campus. BBA Program arranges a buddy system to ensure that your stay is much enjoyable.

■ **Buddy System:** The BBA Program promotes a buddy system among the BBA students to help welcome, if not accommodate, the exchange students. The BBA buddies will be in touch with the exchange students prior to or upon their arrival in Bangkok. They will provide advice and assist the exchange students in whichever ways they can to make the exchange students feel at home. The buddy system is informal and the amount of interaction between buddies depends upon the initiative of both students.

Thammasat University and the BBA Program offer the following services and facilities to all students:

- Library: Exchange students use 2 of 1" photo to apply for membership card.
 Lending Policy: Undergraduate students borrow 20 books for a 15-day period.
 - ▼ Types of membership:
 - Permanent membership
 Exchange students use 2" of 2 photos to apply.
 - 2. Temporary membership (Recommended)

 Exchange students use 2" of 2 photos and 100 Baht deposit. Deposit is refundable if you return the card to library.
 - ▼ Library branches:
 - Faculty of Commerce and Accountancy Library located on 4th floor of Faculty of Commerce and Accountancy

Tel: 0 2613 2205

Homepage: www.library.tu.ac.th/acc/acc.html

Library Hours:

Term time	Mon - Fri	Sat - Sun
Regular semester	8 a.m. – 8 p.m.	8:30 a.m. – 6 p.m.
Summer	8 a.m. – 8 p.m.	8:30 a.m. – 6 p.m.
Term breaks	8 a.m. – 8 p.m.	8:30 a.m. – 6 p.m.

Pridi Bhanomyong library (Main Library) located in Library Building
 Tel: 0 2613 3537, 0 2613 3546, 0 2613 3544, 0 2613 3532, 0 2613 3540

Homepage: www.library.tu.ac.th/pridi/pridi.html

Library Hours:

Term	Mon - Fri Sat – Sun	
Regular Semester	8 a.m. – 8 p.m.	9 a.m. – 6 p.m.
Summer	8 a.m. – 8 p.m.	9 a.m. – 6 p.m.
University Breaks	8 a.m. – 8 p.m.	9 a.m. – 6 p.m.

 Puey Ungphakorn Library (Faculty of Economics) located on 3rd floor of Main Library Building.

Tel: 0 2623 5178, 0 2623 5147

Homepage: www.library.tu.ac.th/puey/puey.html

Library Hours:

Term	Mon - Fri Sat - Sun	
Regular Semester	8 a.m. – 9 p.m.	9 a.m. – 6 p.m.
Summer	8 a.m. – 9 p.m.	9 a.m. – 6 p.m.
University Breaks	8 a.m. – 9 p.m.	9 a.m. – 6 p.m.

 Sanya Dharmasakti Library (Faculty of Law) located in Law library building, (1st-3rd floor).

Tel: 0 2224 1381, 0 2613 2124

Homepage: www.library.tu.ac.th/sanya/sanya.html

Library Hours:

Term	Mon - Fri	Sat - Sun
Regular Semester	8 a.m. – 9 p.m.	9 a.m. – 7 p.m.
Summer	8 a.m. – 9 p.m.	9 a.m. – 7 p.m.
University Breaks	8 a.m. – 4 p.m.	Closed

 Journalism and Mass Communication Library located on 2nd floor of Faculty of Journalism and Mass Communication

Tel: 0 2613 2717

Homepage: www.library.tu.ac.th/mass/mass.html

Library Hours:

Term	Mon - Fri	Sat - Sun
Regular Semester	8 a.m. – 7 p.m.	8:30 a.m. – 6 p.m.
Summer	8 a.m. – 7 p.m.	8:30 a.m. – 6 p.m.
University Breaks	8 a.m. – 4 p.m.	Closed

- **Prof. Direck Jayanama Library** located on 5th floor on Faculty of Political Science.

Tel: 0 2613 2308, 0 2613 2326

Homepage: www.library.tu.ac.th/direk/direk.html

Library Hours:

Term	Mon - Fri	Sat	Sun
Regular Semester	8 a.m. – 7 p.m.	9 a.m. – 6 p.m.	Closed
Summer	8 a.m. – 4 p.m.	9 a.m. – 3 p.m.	Closed
University Breaks	8 a.m. – 4 p.m.	Closed	Closed

 Educational Media Service Center located in Pridi Banomyong Library (Main Library) (Basement 2)

Tel: 0 2613 3533

Homepage: www.library.tu.ac.th/media/media.html

Library Hours:

Term	Mon - Fri	Sat - Sun
Regular Semester	8 a.m. – 8 p.m.	9 a.m. – 6 p.m
Summer	8 a.m. – 8 p.m.	9 a.m. – 6 p.m
University Breaks	8 a.m. – 8 p.m.	9 a.m. – 6 p.m

Note: All libraries are closed on National Holidays

 Computer Lab: Students can use computer labs which offer both PC & Internet access around the campus.

PC Lab & Internet Access:

- Faculty of Commerce and Accountancy
 - 1. 1st floor (Study room # 105)

Date: Monday - Sunday

<u>Time</u>: Mon - Fri : 9 a.m. – 11:30 p.m. Sat - Sun : 9 a.m. – 7 p.m.

2. 4th floor computer lab (Room # 408, 409, 413)

Date: Monday - Sunday

<u>Time</u>: Mon - Fri : 8 a.m. - 8:45 p.m. Sat - Sun : 8 a.m. - 5:45 p.m.

3. Multi-purpose building II, 3rd floor (Room # F-339)

Date: Monday - Sunday

<u>Time</u>: Mon - Fri : 8 a.m. - 8:00 p.m. Sat - Sun : 8 a.m. - 3:00 p.m.

- Wireless Internet access (password protected) is available within the compound of Faculty of Commerce and Accountancy.

■ E-mail Address: After registration, you may request for an account by contacting BBA Office. You will have access to e-mail upon receipt of your account. Your e-mail address will be in the format of s0293xxx@tu.ac.th; S = Student, 02 = Faculty of Commerce and Accountancy, 93 = Exchange student. Example: s0293002@.tu.ac.th

ViSA

When an exchange student's visa is expires, BBA staff will take you to extend visa at the Immigration Bureau. Below please find the visa information:

- Before the visa expires, students must extend the visa by bringing following documents:
 - 1. Letter from the Dean
 - 2. Completed Application for extension of temporary stay in the Kingdom (TM.7) with 2" recent photo attached
 - 3. 1,900 Baht fee for visa extension
 - 4. a copy of your passport

Contact:

Immigration Bureau
Government Center Chaengwattana Building B, No. 120
Laksi District, Bangkok 10210
Tel: 0 2141 7879-80

Transportation will be provided for the visa extension purpose.

Notes: The faculty provides transportation for exchange students to extend their visa.

- *** If students would like to leave Thailand during their stay, they must apply for a <u>re-entry</u> <u>permit before leaving the country</u>. A re-entry permits allows them to reenter Thailand and can stay for the remaining time of the visa. <u>If students do not apply for re-entry, the visa will be automatically cancelled although it is not yet expired</u>.
 - Re-entry Permit Requirement:
 - 1. Completed TM.8 Application Form
 - 2. 2" recent photo
 - 3. 1,000 Baht fees / single re-entry or 3,800 baht fee / multiple re-entry
 - 4. a copy of passport

Contact:

Immigration Bureau Government Center Chaengwattana Building B, No. 120 Laksi District, Bangkok 10210

Tel: 0 2141 7879-80

<u>Notes:</u> If students study for one year. You have to report to the Immigration Office every ninety days. If you do not report to the immigration office, you have to pay the fine of 2,000 Baht.



<u>Telephone/Fax:</u> If you need to communicate with the international office at your school, feel free to leave your letter with "Pam". The letter will be immediately faxed to your home school.

EXTRA-CURRICULAR ACTIVITIES

- Clubs e.g. boxing club, photography club
- Sports events

6 International Programs: BBA International Program, BAS Program (British and American Studies), BE International Program (Economics), BJM English Program (Mass Media Studies), TEP/TEPE (Twinning Engineering Program) and Sirindhon International Institute of Technology (Engineering) of Thammasat have joined following sports events:

- Inter-Dome

Each year one of the international programs will be the host of the event. Each program (BBA, BAS [British and American Studies], BE [Economics], BJM [Mass Media Studies], TEP/TEPE (Twinning Engineering Program] and SIIT [Engineering] and Engineering Nottingham) will send teams to compete in several events such as basketball (women & men) and soccer.

- Inter-Debate

Each year one of the international programs will be the host. Each of International Exchange Program chooses representatives to debate and give a speech on given topics.

- Soccer

BBA International students will send representatives to compete with the other seven teams from the BBA Thai program.

Basketball

- 1. Basketball match between TU (Thammasat University) and CU (Chulalongkorn University).
- 2. Basketball between BBA Thai & International Program.
- 3. Basketball between BBA seniors and freshmen.

MISCELLANEOUS SERVICES

Banking Services

There are a lot of banks nearby the campus.

- 1. Bangkok Bank, Tha Prachan Branch, besides Thai Military Bank (Prachan Road)
- 2. Kasikorn Bank, Tha Prachan Branch, besides Bangkok Bank (Prachan Road)
- 3. Siam Commercial Bank*, Tha Prachan Branch, opposites Thammasat University (Prachan Road).
- 4. Thai Military Bank, Tha Prachan Branch, besides Thammasat University (Prachan Road).
- 5. Siam Commerical Bank*, Banglampoo Branch located at the corner of Prasumaen Road.

If you would like to go, please take bus no. 53, 32 or Tuk-Tuk or Taxi services.

- 6. Siam City Bank* located at the corner of Prachan Road (Opposite of Grand Palace).
- 7. Bangkok Bank, Tha-Tien Branch, opposite of Wat Po.
- 8. *Krung Thai Bank**, Tha-Tien Branch, opposite of Wat Po. If you would like to go, please take bus no. 53, 32, 82 or Tuk-Tuk or Taxi services.

*You can use foreign exchange service at these banks or use the money exchange services below:

Money Exchange Services

After Bank Office Hours

- 1. Bangkok Bank Limited Tel: 0 2230 2466, 0 2230 1331-2
 - Khaosan Road, Banglamphu

07:30 - 08:00 p.m. (everyday) Tel: 0 2282 5523

- 2. The Siam City Bank Ltd. Tel: 0 2208 5158
 - Khaosan Road, In front of Dior Guest House

09:00 - 08:00 p.m. (everyday) Tel: 0 2282 9142-3

- Inside Wat Arun (Temple of the Dawn)

07:30 - 02:00 hrs. (everyday)

- 3. Krung Thai Bank Limited Tel: 0 2281 6950 2
 - Khaosan Road

08:30 - 08:00 p.m. (everyday) Tel: 0 2280 1726

Naphralan Road

08:30 - 04:30 p.m. (everyday) Tel: 0 2225 5371

- 4. Siam Commercial Bank Tel: 0 2256 1229
 - Khaosan Road

10:00 - 08:00 p.m. (everyday) Tel: 0 2280 1452

Ratchadamnoen Klang

08:30 - 06:00 p.m. (everyday) Tel: 0 2281 5905

Wat Phra kaeo

08:30 - 04:30 p.m. (everyday) Tel: 0 2225 2770-1

5. KasikornBank Tel: 0 2270 1122, 0 2273 1231-38

- Khaosan Road, Banglamphu

08:30 - 08:00 p.m. (everyday) Tel: 0 2282 8959

- 6. Thai Military Bank Tel: 0 2273 7020
 - Phra Atit Road, Soi Rambuttri

09:00 - 05:00 p.m. (everyday) Tel: 0 2282 6018, 0 2282 6096

- 7. Bank of Ayudhya Ltd. Tel: 0 2253 8632, 0 2253 8102
 - Khaosan Road, Banglamphu

08:30 - 06:00 p.m. (everyday) Tel: 0 2282 6492

- 8. Bank Thai PCL:
 - 181 Khaosan Road

07:30 - 09:00 p.m. (everyday) Tel: 0 2629 4039

- 24/2 Khaosan Road

07:30 - 09:00 p.m. (everyday) Tel: 0 2282 5710

Bookstores

TU Bookstore is opposite of the Faculty of Liberal Arts, or next to Multi-Purpose Building. Service hours:

Day: Monday - Sunday

Time: Monday - Friday: 08:30 a.m. - 07:00 p.m. Saturday - Sunday: 10:00 a.m. - 04:00 p.m.

Note: Bookstores is closed on National Holidays

There are 2 bookstores outside the campus;

- Nai-In bookstore next to Japanese Restaurant
- Dok-Yar bookstore next to Seven-Eleven convenience store

Photocopying

There are photocopying services on and off campus. Below are some easy-to-reach services on-campus:

- Faculty of Commerce and Accountancy
 - 1. The 1st Floor (Quick shop) opposites of Elevator (Tha Prachan Wing)
 - 2. The 4th Floor (Library)
- Faculty of Liberal Arts
- TU bookstore.

Food Services

Food is very easy to find both on and off campus. On-campus food centers are located beside the Faculty of Commerce and Accountancy, The Multi-purpose II Bldg., Faculty of Law and the opposite of Language Institute. Please see the campus map for exact locations. Most off-campus food stores offer one-dish Thai food including fried rice, rice with side dishes and noodles.

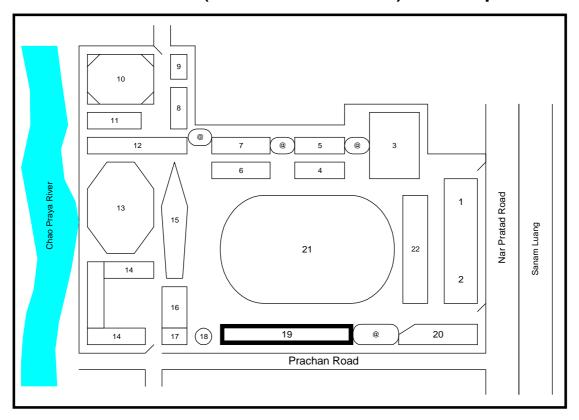
Photo shops

There is several photo shops located around Tha Prachan lawn that you can buy film, camera or take your photo and complete within 1 hour.

Mobile Phone and SIM cards

SIM cards for your mobile phone are available at convenience stores such as 7-eleven nearby the university or mobile phone shops normally located in almost all of shopping malls around Bangkok.

Thammasat (Tha Prachan) Campus Map



- 1. Main Auditorium
- 2. Art & Culture Auditorium
- 3. Faculty of Law
- 4. Student Activity Building
- 5. Gymnasium
- Faculty of Journalism and Mass Communication
- 7. Language Institute
- 8. Faculty of Political Science
- 9. TU Press
- 10. Anek Prasong 2 Building (Multi-Purpose 2 Building) & Parking Lot
- 11. Faculty of Economics
- 12. Main Library
- 13. Predee Area
- 14. Faculty of Liberal Arts
- 15. Dome Building

- 16. Anek Prasong Building
- 17. TU Bookstore
- 18. TA-TU Internet Center
- 19. Faculty of Commerce and Accountancy
- 20. Faculty of Social Administration, Faculty of Sociology and Anthropology
- 21. Football Field
- 22. Parking Lot
- @ Cafeteria