

**INTERVIEW INSTRUCTIONS FOR APPLICANTS WHO SUBMITTED THE
APPLICATION FORM BETWEEN JANUARY 25 – FEBRUARY 5, 2010**

All applicants who are qualified for interview must:

1. CONFIRM for interview at www.bba.bus.tu.ac.th as follows:
 - go to: [What's new](#)
 - then choose the title: [BBA announcement of qualified candidates for interview](#)
 - and go to: [Confirm for interview](#)within **February 24, 2010**: 04:00 p.m. otherwise your application will be withdrawn.

2. On the interview date, please report to the BBA officer with the following documents:
 - 2.1 1 two-inch photo (taken within 6 months prior to the application date.)
 - 2.2 Original and 1 photocopy of the National ID Card (for Thai citizens) or passport (for non - Thais)
 - 2.3 High school score report
 - High school or equivalent: score report from M4 - M6 (first semester M6)
 - High school graduate or equivalent: score report from M4 - M6 (all semesters completed)
 - High school from domestic international school or overseas:
 - High school certificate and transcript
 - Letter of certification of high school from Ministry of Education
 - Letter from high school verifying graduation status
 - 2.4 Original and 1 photocopy of SAT score (If did not request ETS send directly to the BBA office ONLY) and/or original of SMART-I score.

3. Applicants **MUST** come for the interview on the date set by the BBA International Program (Sunday 28th February, 2010)

4. Applicants unavailable for the interview on the scheduled date, please file a written request to change the interview date by **February 23, 2010: 04:00 p.m.** with the following documents:
 - 4.1 Request letter to change the interview date
 - 4.2 Verification letter from the host institute or school, in which the applicant is attending
 - 4.3 Documents specified in 2.1 – 2.4

5. As the University made an announcement requesting that the BBA International program extend score submission period, existing applicants who submitted application forms before the previous deadline may submit January 23, 2010 SAT scores to replace their old scores if they wish. Kindly inform the BBA office of this change by **February 22, 2010 via E-mail address: bbathammasat@gmail.com**. Be sure to include the following information
 1. Name, lastname
 2. Application ID (Ref. 2)
 3. New SAT score: Critical Reading, Maths, and combined.
 4. Your user name and password for SAT exams to BBA office for verification of your score on ETS website.

The BBA office will confirm your changes within February 23, 2010. Kindly contact us by phone 02-225-2113 if you do not receive change confirmation from us.

6. The names of applicants who applied between February 11 – 18, 2010 eligible for interview will be available on February 22, 2010 on www.bba.bus.tu.ac.th